

Annandale Public School Parents & Citizens Association Minutes of General Meeting

Chair: Max Joscelyne
Date: 26 May 2022
Time: 7:30 pm
Venue: Annandale Public School Staffroom and Online via Zoom
Minutes: 2022 05 26 GM
Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open: Max Joscelyne – Vice President at 7:33 PM

Attendance – 10 (7 financial members)

Rosemary Donald, Kim Musznig, Rebecca Wainscoat, Lisa Lupton, Tanya Franic, Max Joscelyne, Jamie Darams, Anna Pakarinen, Ben Hashey, Christopher Henschke

Apologies

Stephanie Wee

General Agenda

1. President's welcome – Stephanie Wee
2. Secretary's Report – Rebecca Wainscoat
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Lisa Lupton
4. Treasurer's Report – Rosemary Donald
5. General Business
 - 5.1 Action Item Updates – Bec Wainscoat
 - 5.2 Election Fete update
 - 5.3 Hoodies Management – Tanya Franic
 - 5.4 Parents Night Out – Steph Wee
 - 5.5 School Disco – from previous meeting.
6. Next Meeting – AGM - Thursday 30 June 2022

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.



Minutes

Item 1 Welcome – Max Joscelyne

- Max welcomed all members and staff.
- Welcome to Country “We acknowledge the Traditional Owners of the country on which we meet today, the Gadigal people of the Eora nation, and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.”
- Max acknowledged today as Sorry Day and the ongoing trauma experienced by many.
- Max highlighted the great success of the election day fete and extended thanks on behalf of the P&C executive to all volunteers who contributed to its success.

Item 2 Secretary’s Report – Rebecca Wainscoat

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

Motion	That the minutes from the previous general meeting, 2022-04-28, be accepted as a true record.
Mover	Rebecca Wainscoat
Seconder	Rosemary Donald
Result	Passed.

2.3 Correspondence

- Natash Leist has forwarded offer from International School of Music – offer to donate \$100 course voucher for Jitterbugs, Beebopper and Pianorama Music Courses to a P&C fundraiser. Discussed that we would be interested in this, however have no concrete plans for an appropriate fundraiser at present.
- Jamie Parker - meeting request from Jamie Parker MP to discuss the challenges our P&C faces and our plans for the 2022 school year.

2.4 Action Item Updates from last meeting

- Action items to be discussed under general business

2.5 Membership Administration

- No new financial members since last meeting.

Item 3 Principal’s Report – Lisa Lupton

- Lisa thanked all volunteers for their contribution to the success of the fete and apologised for not being available on the day.
- Retaining well has been completed in preschool – waiting for final sign off from assets.



- Deadline for community building grant has been extended to the end of July with the option to extend further if required. It is hoped work should be finished before end of term, however it is weather dependant. (Rose discussed she will approach Westconnex to extend their grant as this is for the next stage of works and will require the first stage being completed).
- Lisa thanked the staff involved in taking students to Sydney Writers' Festival.
- Lisa thanked Rochelle Bolitho and Tara Hashambhoy for all their work with the music program this term. Rose also expressed how enjoyable it was having students busking at the fete and how this added to the atmosphere of the day.
- Lisa thanked the students and teachers involved in the Sorry Day commemoration at the front of the school.

Item 4 Treasurer's Report – Rosemary Donald

- See attached financials for May 2022

Item 5 New Business

5.1 Action Item Updates

Item	Previous Discussion	Today's Update
Student Toilets	Aim to engage with the SRC to get ideas for the toilets for older students - done - information sitting with the school. Kindy / Infants toilets – need to be updated some kids finding them scary.	Senior – Pending, with SRC Junior – need someone to assist with coordinating a working bee. Bec will put in newsletter
Trafalgar Street Mural	Council has new brief which APS has provided feedback on.	Sitting with council to action.
Water Fountains proposed by SRC	SRC requested P&C help with funds. 2021 student leadership team agreed funds raised roll over to 2022 Student Leadership Team (SLT – new SRC name).	Assets have approved, civiq to install – artwork decision pending.
Outdoor power points	Peter had proposed four outdoor power points to be installed to assist with outdoor events and working bees	With assets – pending. Max would like to revisit the locations following experience with fete.
Bank Accounts	Rose will update on banking options in 2022 – currently looking into various banking accounts and features of each.	No Update
Square Payment Systems	Max is also looking into square payment systems and will update on findings in 2022.	Max trialed square during fete and worked well. Will provide further



		update on trial of square website.
Indigenous Funds from T-shirts	Need to sound out options for spending funds on indigenous projects. Lisa will speak to the NAIDOC committee and we will place this on the agenda for February meeting	NAIDOC committee have plans for NAIDOC day, which will have costs associated but they have not approached P&C for funds.
Strong Minds	An evidence based wellbeing approach to primary schools offering to present. Tanya will look into	Tanya has looked into. First stage targeted at teacher wellbeing. Tanya & Lisa to discuss further.
Wish Lists	We have not received wish lists for Stage 3 / sporting items. Lisa will prompt staff to get in touch. Discussed storage needs for equipment purchased – Lisa will discuss with staff and get back to P&C with any funds required.	Kindy and Stage 1 wish lists have been invoiced. Decodable readers have commenced. Stage 2 – Rose will chase invoices. Stage 3 – ? Will need to chase. Sporting items – came to approx. \$2500. Would also like APS branded gazebo.
COLA	meeting to be arranged outside P&C general meeting with interested parties.	Bec to assist with setup of meeting.
Facebook Page	Max to commence as moderator. To revisit later in 2022 whether group to continue.	No update.

Motion	That we allocate \$4000 to fund sporting items needed within the school.
Mover	Rosemary Donald
Seconder	Rebecca Wainscoat
Result	Passed

5.2 Election Fete Update



- We have a “Thank You” sign we can send to businesses who provided discounts or assistance for the fete. We will seek information from class reps on which businesses we should send these to.
- Having extra options for payment by card was very beneficial.
- For next fete, it would be worth notifying class reps regarding their responsibilities as soon as possible. Even prior to election being called, we could allocate stalls so class reps can commence planning as soon as possible.
- Would be good to seek feedback from class reps while the fete is fresh in their minds. Bec will email a request for feedback.

5.3 Hoodies Management – Tanya Franic & Kim Musznig

- We have more hoodies/jumpers available. We have covered all costs (including those not yet sold). All funds made from here are profit.
- Max has set up a new square site and showed those present how this looks currently. Site is free, with payment covered in square fees. Site allows for stock control and will allow for selling to community outside the school as you do not need to link to a student.
- Kim and Max will look at how they will tweak site to ensure it is clear how items ordered can be collected and specific times for collection prior to advertising site. Will aim to open up to APS community first.

5.4 Parents Night Out – Stephanie Wee

- Stephanie not present to discuss. Provided background on what has happened in the past. Discussed this could be raised again following AGM. Will need someone to take the lead.

5.5 Disco – carried over from previous meeting

- General agreement that this was supported. Looked at possible dates around October. Will need to confirm a date and look at planning following AGM. Agreed a Friday would be preferred.

5.6 Athletics Carnival

- Athletics Carnival is planned for 29th July. In past years (pre-covid) the P&C has supported through provision of a BBQ for students in attendance. The primary parent who ran this has now left the school and a new volunteer will be needed to lead the organisation. Jamie Darams volunteered.

Item 6 Next P & C Meeting will be AGM – 30 June 2022, followed by a general meeting.

Meeting closed at 08:58 pm

Regards

Rebecca Wainscoat

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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Annandale Public School P&C

P&C email

apspandc@gmail.com

P&C website

apspandc.com.au

P&C pages on the school website

annandale-p.schools.nsw.edu.au/p-c

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